

Brown Memorial Library Trustees Meeting  
11/16/22  
Minutes

Meeting brought to order at 6:30 p.m. at Brown Memorial Library

Present: Secretary Caitlin Banaszak, Beth Ann Von Beren, Robin Steiner, Maria Storm, Treasurer Jason Grey, Library Director Ellen Barselle, and Chair Devin Pendleton

October minutes - Maria made a motion to approve October Minutes, Beth Seconded, all approved.

**Director's Report:**

Halloween was a success with 283 books given out to trick-or-treaters.

ILL (inter library loan) is very popular lately.

In December we will have a 3 week after school art program with Anne Kratz on December 2nd, 9th, and 16th, from after school until 5pm.

Santa will be coming on December 10th along with the annual Christmas tree lighting (but we still need to find Santa). There will be no book group in December.

Jason made a motion to approve the Director's report, Robin seconded, all approved

**Treasurer's Report and Budget:**

We asked for the last portion of the town appropriation.

We now get the fuel bill directly from Irving, not Huckleberry - the town used to send us a bill instead of us getting it directly as we are now.

We need to submit our final numbers to the NH Libraries Association for the end of the year. Jason would like to organize these numbers a little better for us.

Beth made a motion to approve the Treasurer's Report, Maria seconded, all approved.

**Trustee Continuing Ed:**

Devin read RSA 202a as a refresher. To summarize, NH public libraries are a separate entity from the town - library employees are not town employees and the board of trustees is in complete control of the library. We, the trustees, control our own funds and hours. The town selectboard does not make these decisions for the library.

**General matters:**

Mini split quotes - need to follow up to see if we got 2 more.

Budget 2023 - we have a locked in rate with eversource so we don't need to increase that line item.

We, the trustees, should look into more targeted grants to apply for. Jason, Maria, and Robin were willing to follow up with this.

Library Director Evaluation form - we all need to fill out an evaluation form for Ellen by Dec 21st meeting and then we will do a full evaluation with Ellen in January.

Meeting adjourned at 7:28pm. Robin motioned, Maria seconded, all approved.

**The next meeting of the Brown Memorial Library Trustees will be held Wednesday, December 21, 2022, 6:30 p.m. at Brown Memorial Library.**