

Brown Memorial Library Trustees Meeting
4/19/2023
Minutes

Meeting brought to order at 6:30 p.m. at Brown Memorial Library

Present: Secretary Caitlin Banaszak, Library Director Ellen Barselle, Chair Devin Pendleton, Laura Beaton, Maria Storm, Beth Von Beren

Correction to March minutes: We reconvened into public session at 7:15pm. This time was not initially noted. There was also a last name that was not capitalized in the director report section (Steve Hale). Devin motioned to approve the amended minutes, Laura seconded. All approved.

Treasurer's Report:

Jason Gray was not present tonight so there was no treasurer's report.

Directors Report:

Ellen is almost finished with employee reviews (4 out of 6 complete). We will put together a survey monkey for Ellen to give to employees so they can anonymously review her.

May programming includes:

May 10 th @ 6pm – Pollinator Gardens with Suzanne Paul

May 11 th @ 7am– early morning bird walk with Gary Kalajian at Hoyt Brook Trail

May 13 th @ 11am – Beekeepers Association (Kim Pease/Tucker Mountain Farm)

Tuesday May 9 th is the NHLTA Spring Conference in Concord. Devin, Maria, Laura and

Ellen will be attending.

Summer Reading Program: All Together Now – 4 weeks in July. Trustees will help collect donations to purchase summer raffle prizes. Asking \$100 or \$50 from businesses for donations.

Memorial Day Plant and Book Sale will be on Saturday May 27 th from 9am-1pm. Maria will work the 9am-11am shift (and maybe Robin) and Laura will work the 11am-1pm shift (any maybe Seth).

Ellen needs a computer to replace one that no longer has functioning sound. She has found a refurbished one for \$189.98. We all agree she should purchase this.

Miscellaneous

Mini Split Estimates:

We got 3 quotes in install mini-splits for cooling/heating. Onpoint Solutions \$15,000, Walco Mechanical \$14,000, and Links/Rockborn Electric \$11,975.

We agree that we have money in the budget to afford it and should move forward with the project. We are also looping in the town energy committee in case we can get any rebates for the work. We motioned to move forward on the mini-splits with the lowest bid pending Laura's verification of the scope of services.

We also need to make sure we know who the current trustees are and what our terms are. Erica's list does not match our information. Currently Maria is not an active trustee but based on her elected term she should be. We may need to make one of us an alternate to maintain the required count of 7 trustees.

Laura motioned to adjourn, Devin seconded at 7:11pm.

The next meeting of the Brown Memorial Library Trustees will be held Wednesday, May 17, 2023, 6:30 p.m. at Brown Memorial Library.